

PUSAT LATIHAN MENGAJAR DAN INDUSTRI (PULAMI)

Ref No : UPSI/PLMI/LI/478

Date :

To whom it may concern

Dear Sir / Madam,

INDUSTRIAL TRAINING VISIT BY ACADEMIC SUPERVISOR

The above is respectfully referred to.

2. As you already know, our students as per the information below are undergoing industrial training in your organization.

STUDENT'S NAME : _____
MATRIC NO : _____
COURSE : _____

3. In connection with that, the academic supervisor will conduct a supervisory visit to your organization to monitor the student's progress of the industrial training. The details of visit is as follows:

NAME OF ACADEMIC SUPERVISOR : _____
DATE AND TIME OF VISIT : _____

4. Please let me know if the above visit time needs to be changed. We greatly appreciate your cooperation for this industrial training program.

Thank you.

"MALAYSIA MADANI"
"BERKHIDMAT UNTUK NEGARA"
"PENERAJU KEBITARAAN PENDIDIKAN"

YBHG PROFESOR MADYA DR. ASHARDI BIN ABAS
Director
Pusat Latihan Mengajar dan Industri

(This letter is a computer printout and does not require a signature)