

PUSAT LATIHAN MENGAJAR DAN INDUSTRI (PULAMI)

Ref No : UPSI/PLMI/LI/477

Date :

To whom it may concern

Dear Sir / Madam,

APPLICATION FOR INDUSTRIAL TRAINING PLACEMENT

The above is respectfully referred to.

2. Universiti Pendidikan Sultan Idris (UPSI) would like to request permission from you to accept the students as follows to pursue the Industrial Training program in your organization:

STUDENT'S NAME : _____
MATRIC NO : _____
COURSE : _____
INDUSTRIAL TRAINING DURATION : _____ hingga _____

3. For your knowledge, Industrial Training is a course that every UPSI student must enroll as a requirement for graduation. The purpose of Industry Training is to practice knowledge in industry and give real exposure to them while improving communication skills and professional ethics.

4. In connection with that, the application resume is attached for your actions. UPSI would greatly appreciate it if you could give an acceptance/rejection answer to this application within ONE (1) week after you receive this letter.

5. Therefore, we hope that you will be able to consider and approve this application.

The cooperation and commitment from your side is greatly appreciated. Thank you.

**"MALAYSIA MADANI"
 "BERKHIDMAT UNTUK NEGARA"
 "PENERAJU KEBITARAAN PENDIDIKAN"**

YBHG PROFESOR MADYA DR. ASHARDI BIN ABAS
 Director
 Pusat Latihan Mengajar dan Industri

(This letter is a computer printout and does not require a signature)